

## STATUTORY/PRE-LICENSE COURSE COMPLETION CERTIFICATE

RE 311 (New 7/12)

### STUDENT & COURSE INFORMATION

NAME OF STUDENT

STUDENT MAILING ADDRESS (STREET)

CITY

STATE

ZIP CODE

NAME OF OFFERING AS APPROVED BY THE DEPARTMENT

COURSE TYPE

- ☐ LIVE COURSE  
☐ CORRESPONDENCE COURSE  
☐ CORRESPONDENCE/INTERNET

DRE APPROVAL NUMBER

NUMBER OF CREDIT HOURS

DATE OF REGISTRATION

DATE OF COMPLETION

COURSE LOCATION (STREET ADDRESS AND CITY)

### SPONSOR VERIFICATION

I hereby verify that the above student:

- ☐ Attended a minimum of 90% of the clock hours, successfully completed the live course and passed the final exam with a score of 60% or better.
- ☐ Successfully completed the correspondence home/study course and passed the final exam with a score of 60% or better.

NAME OF SPONSORING ENTITY (AS APPROVED BY DRE)

ADDRESS OF SPONSORING ENTITY (STREET ADDRESS, CITY, STATE, AND ZIP CODE)

TELEPHONE NUMBER

(      )

SIGNATURE OF VERIFIER

➤

PRINTED NAME OF VERIFIER

ADDRESS OF VERIFIER (STREET ADDRESS, CITY, STATE, AND ZIP CODE)

TELEPHONE NUMBER

(      )

### IMPORTANT NOTICE

Schools may format their certificates in any reasonable manner and size. However, failure to include the content of this sample may result in DRE's rejection of students' license examination applications. It is strongly suggested that schools use this sample format in order to ensure acceptance of certificates by DRE.

Any variation to your certificate, once approved by DRE, will require it to be resubmitted for approval prior to issuing new certificates.